

This letter signifies the intent to serve as a Host Site for the upcoming No Man Left Behind video training led by Man in the Mirror (MIM). As a host site, there are certain responsibilities as outlined below. **Please complete and return this form to your MIM Area Director.**

Training Date:	Area Director:
Host Site:	
Host Site Address:	
Host Site Coordinator:	Ministry Role:
Coordinator's Email:	Coordinator's Phone: ()
As Host Site, we agree to (please initial): Reserve the Host Site room exclusively for this MIM event on the date above. Provide a Host Site Coordinator to oversee host site tasks with direction from MIM. Organize Host Site Team to help with event logistics with detailed instructions from MIM. Personally invite nearby churches and/or ministry leaders to attend the training.	

MIM agrees to:

- ✓ Provide Event Support, being available to answer any questions promptly.
- ✓ Lead and support the Host Site Team in preparing for the event.
- ✓ Promote the event through our website, social media, and email.
- ✓ Provide Host Site Team members with promotional materials.

It is our desire to work with you to build a successful, ministry-building training! In addition to your local MIM Area Director, you may contact Director of Leadership Development Pat Leupold directly at 407-472-2110 or by email at patleupold@maninthemirror.org at any time.

We are committed to helping your team plan and execute the best training possible, and to ultimately reach the most lives for Christ!

